

Great Basin College
FACULTY SENATE 2021-2022
Friday, February 18, 2022
9:00am

Bluejeans link: <https://bluejeans.com/998976516/3114?src=calendarLink>

AGENDA

- 1. Roll Call**
- 2. Call to Order**
- 3. Updates from President Helens – Verbal Report**
- 4. Update from Vice President of BA, Sonja Sibert – No Report**
- 5. Updates from Vice President of AA/SA, Jake Hinton-Rivera – Verbal Report**
- 6. Senate Chair Report – Verbal Report**
- 7. Approval of December 17, 2021 Minutes - For Possible Action**
- 8. Standing Committee Reports:**
 - a. Academic Standards & Assessment.....**No Report**
 - b. Bylaws.....**No Report**
 - c. Compensation & Benefits.....**Written/Verbal Report**
 - f. Curriculum Review.....**Written Report**
 - g. Instructional Technology.....**No Report**
 - h. Gen Ed Committee.....**Written Report**
 - i. Personnel.....**Written Report**
 - j. Strategic Planning, ad hoc.....**No Report**
- 9. Unfinished Business - Information Only**
- 10. New Business:**
- 11. Information Items:**
 - a. Chancellor Rose Complaint – Investigation Complete
 - b. Performance Pay Pool – 1% pool
 - c. Instructional Tech Committee
- 12. Announcements:**
 - a. Board of Regents Special Meeting – February 17, 2022
- 13. Good of the Order:**
- 14. Adjournment.....Action**

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Friday, December 17, 2021
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DRAFT MINUTES

1. Roll Call

Present Voting Representatives: Madison Arbillaga; Alex Kiehn; Jessica Lynch; Tami Potter; Justine Stout; Eric Walsh; Jinho Jung; Daniel Bergey; Laurie Walsh (Proxy); Jason Brick; Ryan Hathaway; Emily Bailey; Angie de Braga (Proxy); Tim Beasley; Nicholas Cooley; Norm Whittaker

Absent Voting Representatives: Dave Sexton; Lynette McFarlan; Michael Whitehead; Jennifer Stieger

Other Members Present: Kevin Seipp (Chair); Donald Jones (Secretary); Mardell Dorsa; Eleanor O'Donnell; Xunming Du; Elizabeth Duryea; John Rice; Dean Straight; Duncan Morris; Brittney Maynard

Others Present: President Helens; Vice President Rivera; Kelli Baker

2. Call to Order

3. Updates from President Helens – REPORT

President Helens briefly spoke on the Omicron variant and the importance of getting vaccinated. President Helens said she is hopeful to be back for the spring semester, but at this time is unknown. President Helens reported that the student vaccine is mandated from the Department of Health, not from NSHE and that expires this month. She reminded everyone masks are still required

Winnemucca is ahead of schedule and the ribbon cutting is scheduled for June after the Board of Regents meets in Elko. President Helens thanked everyone involved with strategic planning and also congratulated Danny Gonzales for his service as he is retiring.

2. Update from Vice President of BA, Sonja Sibert – NO REPORT

3. Updates from Vice President of AA/SA, Jake Hinton-Rivera – REPORT

Vice President Rivera reminded everyone that catalog edits are due December 31st and final grades are due December 22nd. Vice President Rivera reported that enrollment is down about 15% FTE, but took action this week through marketing and a postcard campaign. Financial Aid is already working on identifying students who are eligible to receive the Cares Act for the spring. He also reported that progress is being made on vacant positions. We have increased class capacity for enrollment, and we need to look at how we continue to build up enrollment.

John Rice asked where the enrollment shortfalls are happening and asked what faculty can do to help. Vice President Rivera suggested talking to your Deans about specific areas, but right now it's a combination of different things, having a tough time getting students in Elko enrolled, vaccination requirements, etc. Faculty can help by getting back to students quickly with their questions. Vice President Rivera reported we were down 12% for fall, but everyone is down. Madison Arbillaga reported dual enrollment was down.

Vice President Rivera suggested to Elizabeth Duryea or Mary Doucette and they can put you in touch with high schools. Vice President Rivera said that high schools are having their own challenges they are looking at what they can afford.

4. Senate Chair Report – VERBAL REPORT

Chair Seipp reported that he attended the Board of Regents meeting in Las Vegas along with President Helens, Vice President Sibert, Vice President Rivera, and Zachary Stamp, SGA President. The employee vaccine mandate was passed in September and it was passed into the NSHE code on December 3rd the vote was 8-4, will be revisited in spring. The student mandate was passed and is set to expire this month. This must be passed into law and codified for NSHE to mandate it and right now all democrats and 1 republican are in favor.

Chair Seipp asked if there are any comments to the vaccine mandates to please let him know and he will pass it along.

Chair Seipp also reported at the Public Employees meeting they voted to pass along the surcharge to unvaccinated employees and their dependents. Starting July 1, 2022, it will be \$55.00 for an employee or \$175.00 for a family.

Chair Seipp also reminded everyone if you have an exemption from the vaccine mandate, you are still under the weekly testing and the cost is your responsibility. Chair Seipp reported that we are looking forward to returning to 100% enrollment capacity and hopefully up our enrollment numbers.

5. Approval of November 19, 2021 Minutes - FOR POSSIBLE ACTION

A Motion to approve the November 19, 2021 minutes was made by Brandy Nielsen, seconded by Laurie Walsh, motion passed unanimously.

6. Standing Committee Reports:

a. Academic Standards & Assessment.....**WRITTEN/VERBAL REPORT/FOR POSSIBLE ACTION**

Chair Seipp reported that this item will not be voted on until the January meeting.

b. Bylaws.....**NO REPORT**

c. Compensation & Benefits.....**WRITTEN REPORT**

f. Curriculum Review.....**WRITTEN REPORT**

g. Instructional Technology.....**NO REPORT**

h. Gen Ed Committee.....**NO REPORT**

i. Personnel.....**WRITTEN REPORT**

j. Strategic Planning, ad hoc.....**NO REPORT**

7. Unfinished Business - INFORMATION ONLY

8. New Business:

It was requested, prior to the January meeting, to have more information from Compensation & Benefits regarding the items they submitted to be voted on.

9. Information Items:

Nick Cooley said he wanted to recognize Lynne Owens for her 25 years of service.

10. Announcements:

a. Grades for Fall Semester due next week. **Chair Seipp reminded everyone to make sure their grades are in on time so that Financial Aid may begin to award to students for spring.**

b. CTE spring semester start date delayed until January 10, 2022. **Chair Seipp reported that CTE will have an extra week before they return back.**

11. Good of the Order: Chair Seipp thanked everyone for all the great work that has been done.

12. Adjournment: ACTION 9:38 a.m.

A Motion to adjourn the meeting was made by Laurie Walsh, seconded by Tim Beasley, motion passed unanimously.

Compensation & Benefits Written Report: 02/14/22

The Compensation & Benefit committee last met on 10-13-21 via Zoom.

The Compensation & Benefits committee have three (3) information items for proposed changes to the Workload policy (05-21). Please review the following items (attached) for discussion during February 2022 Faculty Senate meeting with pending action at the March 2022 Faculty Senate meeting.

1. Remove Telecourse from the Workload policy 3(A)1e(iv). GBC no longer offers telecourses.
2. Change to Oversight of Student Teaching 3(A)1h
3. Addition to policy: Substitute Instruction 3(B)8

Change to wording

Oversight of Student Teaching

If a student teacher is hired by the school district as a long-term substitute, due to the excess workload created for the supervising faculty, 1.5 WU will be received for this student teacher instead of 1.0 WU

3(A)1h Oversight of Student Teaching

For student teaching where students are enrolled in a 14-credit section, faculty will receive 1.0 workload unit for each student being evaluated. If a student teacher is hired by the school district as a long-term substitute, due to the excess workload created for the supervising faculty, 1.5 WU will be received for this student teacher instead of 1.0 WU. If the supervising faculty is required to travel 50 miles or more each way, 1.5 WU will be awarded per student instead of 1.0 WU.

Proposed Addition to Workload Policy

3. B. 8. Substitute Instruction

If a full-time or part-time instructor takes over instruction of a full term (16-week) or compressed (8-week) course during a semester for a period over one week, each instructor will be paid appropriately and retroactively, based upon the weeks or approximate weeks that each instructor taught. All other applicable sections of the Workload Policy will apply to this Substitute Instruction section for both full-time and part-time instructors.

In the case of a shorter than 8-week class the applicable Dean and the Office of the Vice President of Student and Academic Affairs will work together with the instructors to determine the appropriate pay for each instructor based on the percentage of time taught by each instructor.

If the full-time faculty member who is not able to teach the class is in overload, the overload payment will be adjusted for the percentage of class time missed.

Hello Kevin,

The Curriculum Review Committee met during December and recommended the following:

1. Change Existing Program
 - a. CMI BS - DMS ARL: credits rebalanced by changing clinical multiplier

2. New Courses
 - a. CMI354 - CMI366 - CMI378 - CMI400 - CMI491
 - b. CMI365 – This course was withdrawn and replaced by CMI354, which is already in the NSHE system. GBC will offer it as a variable credit class.

3. Change Course
 - a. CMI486 - CMI487 - CMI488

4. Change Existing Program
 - a. Secondary Education ARL
 - b. Secondary Education Social Science Endorsement
 - c. Secondary Education BA
 - d. Certificate of General Studies.
 - e. WELD
 - f. AAS Networking

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The Curriculum Review Committee met during January and recommended the following:

5. Change Existing Programs
 - a. Millwright – change catalog to reflect current course
6. Change Existing Course
 - a. NURS130 – removed prerequisite to have Nursing Department approval.

General Education Committee Meeting Notes:

February 7, 2022 at 1PM

The committee met via BlueJeans:

Present: Laurie Walsh, Brandy Nielsen, John Rice, Jason Brick, Nick Cooley, Krishna Subedi, Denise Padilla, Ryan Hathaway, and Mary Doucette

Excused: Ethan Hawkley

Laurie Walsh had previously sent out an email from Dean Murphy asking the committee to review the proposed BAS-Engineering Technology degree for the general education requirements. The committee reviewed and the keen eyes of two committee members (Cooley and Brick) noticed the ENG 333 requirement was missing. Dean Murphy was notified the General Education Meeting approved the proposed general education courses for the new program with the addition of ENG 333. Dean Murphy will make the changes and an email was sent to Jennifer Brown, Director Enrollment Services.

The committee has determined for the Spring semester to look at the processes regarding what department should review certain courses, reverse credit transfer agreements, etc. This would ensure the experts in each area are making the decision over these decisions.

The committee will also work on implementing an easy process for removing courses from the General Education grid. Some courses have not been taught in years and to make it easier for students to determine what course is available for them to meet the requirement in certain areas. John Rice will see how other Nevada System of Higher Education institutions do this and Ryan Hathaway has agreed to work on any forms deemed necessary.

Email vote from January 27, 2022:

After consultation with the Computer Technologies department, the proposed reverse credit agreement with Truckee Meadows Community College was approved unanimously by the committee. The vote was forwarded to Jennifer Brown, Director Enrollment Services.