

**Great Basin College**  
**FACULTY SENATE 2021-2022**  
**Friday, April 15, 2022**  
**9:00am**

**DRAFT MINUTES**

**1. Roll Call**

**Present Voting Representatives:** Madison Arbillaga; Alex Kiehn; Jessica Lynch; Tami Potter; Rita Pujari (Proxy-Daniel Bergey); Dave Sexton; Jason Brick; Ryan Hathaway; Jennifer Stieger; Emily Bailey; Denise Padilla (Proxy-Lynette Macfarlan); Nicholas Cooley; Brandy Nielsen; Eric Walsh; Justine Stout; Norm Whittaker; Tim Beasley

**Absent Voting Representatives:** Diane Wrightman Jinho Jung; Daniel Bergey

**1. Other Members Present:** Kevin Seipp (Chair); Donald Jones (Secretary); Mardell Dorsa; Eleanor O'Donnell; John Rice; Brittney Maynard; Xu Duming; Sidnie Creamer; Brian Zeiszler; Michelle Husbands; Brian Danwoski; Glen Tenney; Susanne Bentley; Michelle Beecher; Angie de Braga; Laurie Walsh; Di Li; Krishna Subedi; Phillip ; Matt Nichols; Dwaine Hiles; Jennifer Brown; Ping Wang; Roger Quijada; Laura Debenham; Glen Tenney

**Others Present:** President Helens, Vice President Rivera, Mary Doucette, Kelli Baker

**2. Call to Order: 9:03 a.m.**

**3. Updates from President Helens – Verbal Report**

President Helens reminded everyone of the upcoming outdoor graduation ceremonies. Also, the BBQ honoring the retirees from the past two years. Ribbon cutting for the Winnemucca Health Sciences and Technology building will take place after the Board of Regents meeting in June. We would not have been able to do this without the collaboration with UNR, it saved us 3.5 million.

The Mining Center of Excellence Summit just took place in Elko. We are procuring the Armory and are collaborating with UNR MacKay School of Mines. We are hoping to renovate the center for under 1 million.

President Helens reported the Chancellor has resigned, but it does not affect the individual institutions. We want to make sure as we are moving into a budget cycle that we don't lose out.

There is an AB450 Committee that the Chancellor was co-chairing, in which the Governor wanted free college. Crystal Abba, Officer in Charge, came up with an idea for students 25 years and older. The Governor said he would give 5 million to it. Those students would still have to fill out their FASFA.

There is a special Board of Regents meeting on April 22, 2022, to go over the budget.

September's Board meeting will be in Elko.

**4. Update from Vice President of BA, Sonja Sibert – No Report**

**5. Updates from Vice President of AA/SA, Jake Hinton-Rivera – Verbal Report**

Vice President Rivera reported that enrollment is up for fall by 50% for FTE over the previous fall semester. That may come down over the next few weeks. Student Affairs and Academic Faculty are working closely with students to get them registered. We are working on dual enrollment opportunities too.

The Career Fair is on April 22nd, and we have 30 plus vendors. Committee nominations for student awards are due by April 22nd with an award ceremony on May 4th.

We are hosting a student affairs professional training and awards day on April 29th. This will highlight professional training for student affairs and will honor the student affairs staff.

Vice President Rivera reported there are a lot of grant opportunities they are looking at. Nicole Maher, Grants Director, is working with academic and student affairs to work on new and old opportunities.

**At 9:16 a.m. Chair Seipp had to leave the meeting and Member Brian Zeiszler took over the meeting.**

**6. Senate Chair Report – Verbal Report - No Report**

**7. Approval of March 18, 2022, Minutes - For Possible Action**

**A Motion to approve the March 18, 2022, minutes was made by Justine Stout, seconded by Eric Walsh, motion passed unanimously.**

**8. Standing Committee Reports:**

a. Academic Standards & Assessment.....**No Report**

b. Bylaws..... **Written/Verbal Report**

**i. Addition to Section 2.3 Organization to include a process for mandate policies – For Possible Action**

The Committee reported this was up for review last month and this just makes a clear process for what happens when mandated policies are brought forth.

**A Motion to approve the Addition to Section 2.3 Organization to include a process for mandate policies was made by Dave Sexton, seconded by Brandy Nielson, motion passed. Tim Beasley abstained from the motion.**

c. Compensation & Benefits.....**Written/Verbal Report**

**i. Substitute Instruction Policy – For Possible Action**

Committee received feedback on the policy and most of it was on the time-based comp policy, which pertains to the weeks or days when faculty would step in to take over the class.

The phrase “additional compensation equivalent to one (1) credit of overload will be awarded to a substitute instructor for each course, but not for additional sections of the same course. If the workload is especially extensive for the substitute instructor, commensurate additional compensation will be determined by the applicable dean, VPSAA, and substitute instructor” was added to the policy.

The committee reported it is hard to make a policy that gives a definite amount. It was suggested that the Department Chair should be added to the list who would make those decisions. Another member agreed, stating having the chair would provide extra support for negotiators.

**A Motion to approve the Substitute Instruction Policy, with the addition to add to the policy that the Department Chair is included in the process, was made by Dave Sexton, seconded by Nick Cooley, motion passed. Tim Beasley abstained from the motion.**

**ii. Oversight of Student Teaching – Information Only**

A statement for the Education Department was read. It was discussed that this should be changed back from 75-50 miles because that does affect those people who have to drive to Battle Mountain.

It was decided that this item will be brought back to the May meeting with the mileage change.

d. Curriculum Review..... **Written/Verbal Report**

**i. Change Existing Course – Information Only**

- **EMS216 – Changed from 4 fixed credits to 4-6 variable credits**
- **EMS200 - Changed from variable credits of 2-4 to fixed credits of 3**
- **EMS211 - Changed from fixed credits of 3 to variable credits of 2-4**

**ii. New Programs – Information Only**

- **Medical Assistant/Phlebotomy/EKG Certificate**
- **EMS Paramedic Certificate**
- **RT AAS**

No one from the committee was available for a verbal report.

- e. Instructional Technology.....**No Report**
- f. Gen Ed Committee.....**Written Report**
  - i. Report – Information Only**
- g. Personnel.....**Written/Verbal Report**
  - i. Emeritus Applications – Information Only**
- h. Strategic Planning, ad hoc..... **Written/Verbal Report**

It was announced that all applications were approved and forwarded to Vice President Rivera.

**i. Strategic Planning Update – Information Only**

Mary thanked everyone who worked on the committee and would like the draft to move forward. This plan contains the goals, objectives, and outcome. The adhoc report was submitted to Northwest before March 31, 2022. Notification was received that we will have midcycle visits on April 24<sup>th</sup> and April 25<sup>th</sup> and they will review assessments. If you have any comments regarding the Strategic Plan, please send them to her.

- 9. Unfinished Business:** None.
- 10. New Business:** Not having a Senate Chair-elect was brought up. This should be put on next month's meeting.
- 11. Information Items:**
  - a. Service and Support Animal policy updates – Information Only

Jennifer Brown reported the updated policies are in the packet and to let her know if you have questions.
- 12. Announcements:** Ryan Hathaway mentioned student recognition nominations are open and the deadline is April 22nd, any questions please contact him. Jennifer Brown thanked Deanna Hamilton for this year's catalog. Brian Zieszler reminded everyone of the food drive today. Emily Bailey reported they are having a book drive at the child center. Emily Bailey also reported the Child Care Center was voted #1 for Elko's Choice award. Laura Debenham reminded everyone the food drive for Pahrump is on the 22nd and it will go to different shelters.
- 13. Good of the Order:** None.
- 14. Adjournment.....Action**  
Motion to adjourn by Dave Sexton at 9:47 a.m.