

Instructional Technology Committee Report to Faculty Senate

Committee Members: Madison Arbillaga, Stacy Crouch, Jonathan Foster, Michelle Husbands, Reme Huttman, Roger Long, Jessica Lynch, Karl Stevens, Jennifer Stieger, Eric Walsh, Josh Webster

The Instructional Technology Committee met on November 29, 2022.

Committee Members Present: Stacy Crouch, Jonathan Foster, Michelle Husbands, Reme Huttman, Roger Long, Jessica Lynch, Jennifer Stieger, Eric Walsh, Josh Webster

Committee Members Absent: Karl Stevens

Guests Present: none

The Committee discussed the following matters:

Agenda Item 1: Update on Proposed Committee Charges

The chair informed the committee that the suggested committee charges and composition requirements were approved by the Bylaws Committee with minor revision and forwarded to Faculty Senate as an information item for the November meeting. Faculty Senate will vote on approval of the proposed charges and committee composition requirements at the December meeting.

Agenda Item 2: Discussion of possible projects and/or tasks for the committee

The committee members discussed various issues and projects that could be addressed by the committee. Several issues were suggested. These included the possibility of having the Distance Education Department look into designing something for a state required nursing test that is currently in a different format that students are unfamiliar with, the possible addition of second computer monitors in classrooms (dual monitor setups would be of great benefit to instructors when presenting material), the need for additional training in the spring semester for faculty regarding WebCampus and online teaching, and the need for guidelines or a policy regarding the use of copyrighted film when teaching in the classroom and online.

Agenda Item 3: The chair discussed the need to provide a summary of the committee's duties on the website. He indicated that once the charges are approved, he will post a summary of those charges on the website.

The meeting adjourned at approximately 3:35 p.m.