

**Great Basin College
FACULTY SENATE 2022-2023
Friday, February 17, 2023
9:00 am**

Join Zoom Meeting

<https://gbcnv-edu.zoom.us/j/84384223659?pwd=VzJxVW55S0xzR1NPK2lieTk0cU5VUT09>

Dial by your location 1 669 900 6833
Meeting ID: 843 8422 3659 Passcode: 502862

AGENDA

1. Roll Call
2. Call to Order
3. Updates from President Helens –
4. Updates from Vice President of AA/SA, Jake Hinton-Rivera –
5. Senate Chair Report – Verbal Report
6. Approval of December 16, 2022, minutes - For Possible Action
7. Standing Committee Reports:
 - a. Academic Standards & Assessment..... **No Report**
 - b. Bylaws..... **No Report**
 - c. Compensation & Benefits..... **Written/Verbal Report**
 - i. Report – Information Only
 - ii. Redevelopment of Existing Courses 3(A)ii – For Possible Action
 - d. Curriculum Review..... **Written/Verbal Report**
 - i. Approval of the following program changes:
ARL Secondary – EDUC470 to replace EDU250 – to address licensing requirements –
For Possible Action
BA Secondary ELAD -GEOG103 to replace GEOG106 to better address licensing exam –
For Possible Action
 - ii. Approval to inactivate CSCO130 as it has been replaced to keep with industry standards
– For Possible Action
 - iii. Approval of the following course changes:
Change prerequisites for MATH120 – For Possible Action
Change prerequisites for MATH126 – For Possible Action
 - iv. Report- Information Only
 - e. Instructional Technology..... **Written Report**
 - i. Report – Information Only
 - f. Gen Ed Committee..... **Written Report**
 - i. Report – Information Only
 - g. Personnel..... **Written Report**
 - i. Report – Information Only

h. Strategic Planning, ad hoc..... **No Report**

8. Unfinished Business:

9. New Business:

10. Information Items:

11. Announcements:

12. Good of the Order:

13. Adjournment..... Action

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FACULTY SENATE 2022-2023
Friday, December 16, 2022
9:00 am

DRAFT MINUTES

1. **Roll Call:**
Sam Lackey, Dean Straight, Glen Tenney, Ryan Hathaway, Hillary Fruge (Proxy Karrie Barrett), Eric Walsh, Tami Potter, Daniel Bergey, Jason Brick, Duncan Morris, Matt Nichols, Konstantinos Travlos, Madison Arbillaga, Kim Noah, Brian Dankowski, Jamie Wilkerson, Meachell Walsh, Veronica Nelson, Tim Beasley
Absent Voting Representatives: Ping Wang
Other Members Present: Kevin Seipp (Chair), Dave Sexton, (Vice-Chair), Donald Jones (Secretary), Tami Mette, Mike McGee, Xunming Du, Brittney Maynard, Erica Salazar, Oscar Sida, Brandis Senecal, George Wence-Munoz, Brian Ziesler, Laura Debenham, Adriana Mendez, Steven Hrdickla, Daniel Murphree, Jessica Lynch, David Antonini, Mardell Dorsa, Dwaine Hiles, Arysta Brick, Krishna Subedi, Eleanor O'Donnell, Deanna Hamilton, Brenda Gonzales, Tom Bruns, Yvonne, Naungayan, Laurie Walsh, Kristin Heath, Ryan Hathaway
Others Present: President Helens, Kelli Baker
2. **Call to Order: 9:01 a.m.**
3. **Updates from President Helens** – President Helens reported the furlough pay will be paid back. Also in the upcoming legislative session, compensation will be a topic, that the Chancellor understands it is important. We will have to pay more for our retirement as PERS has gone up. President Helens announced that Sam Spearing will be the new Executive Director of CTE and the Mining Center. Business and Computers are now under Karl Stevens.
4. **Updates from Vice President of AA/SA, Jake Hinton-Rivera – No report.**
5. **Senate Chair Report – Verbal Report** – Chair Seipp reported the Board of Regents meeting was held in Las Vegas they approved the strategic plan and also heard an update on the collaboration between UNR/GBC.
In the upcoming legislative session, there is a projected one-billion dollar surplus of state money. Hopefully, we will get back some of the money lost during covid. On January 23rd the new governor will put out his budget. He has expressed wanting to focus on salaries, K-12, law enforcement, first responders, etc. Furloughs will be repaid for all state employees, which was 4.6% of your salary. This did not impact your retirement.
Sam Spearing is the new director of CTE. He has a ton of experience and we have been working with him. A member asked if NSHE put together a proposal for the legislator to raise wages. Chair Seipp reported there has been lobbying, but he is not sure if there is a document. This has to be a system-wide effort, it's not just GBC. A member just wants it out there that they are educating the future. A member also stated that they are required to have an advanced degree before they are employed.
6. **Approval of November 18, 2022, minutes - For Possible Action.**
A motion to approve the minutes of November 18, 2022, was made by Konstantinos Travlos, seconded by Ryan Hathaway, motion passed unanimously.
7. **Standing Committee Reports:**
 - a. Academic Standards & Assessment.....**No Report**
 - b. Bylaws.....**Written/Verbal Report**
 - i. **Proposed Instructional Technology Committee Charges – For Possible Action**

There have been no comments received regarding this. The typo will be fixed.

A motion to approve Instructional Technology Committee Charges, was made by Ryan Hathaway, seconded by Konstantinos Travlos, motion passed unanimously.

- c. Compensation & Benefits..... **Written/Verbal Report**
 - i. **Report – Information Only**
 - ii. **Redevelopment of Courses 3(A)ii – Information Only**

There is nothing in the policy currently regarding this. This will be for any faculty who redevelop a course. There will still be provisions that will have to go through the Dean or Vice President.

It was asked if there is a guideline percentage. It was answered that it would be up to the instructor and the supervisor. It was suggested to look at the faculty evaluation.

- iii. **Proposed Changes for Workload Units Based Directly on Instruction Credits Additional Sections for Class Sizes Over 30 Enrolled Students 3(A)1d – For Possible Action**

Konstantinos Travlos made a motion to approve the proposed changes, seconded by Matt Nichols.

After the motion was made discussion took place regarding the language regarding the drop date.

Konstantinos Travlos amended his original motion to approve the proposed changes to the Workload Units Based Directly on Instruction Credits for Additional Sections for Class Sizes Over 30 Enrolled Students with the amendment to change the language to 100% from 50%, Matt Nichols seconded. Motion passed, with Eric Walsh, Tim Beasley, Meachell Walsh, and Ryan Hathaway abstaining.

- iv. **Proposed Changes for Overload Per Credit Rate for GBC Full-time Faculty 3(1)(1) – For Possible Action**

A motion to approve Changes for Overload Per Credit Rate for GBC Full-time Faculty 3(1)(1), was made by Konstantinos Travlos, seconded by Brian Dankowski. Motion passed, with Tim Beasley and Ryan Hathaway abstaining.

- d. Curriculum Review..... **Written Report**
 - i. **Report – Information Only**
- e. Instructional Technology..... **Written Report**
 - i. **Report – Information Only**
- f. Gen Ed Committee..... **Written Report**
 - i. **Report – Information Only**
- g. Personnel..... **Written Report**
 - i. **Report – Information Only**
- h. Strategic Planning, ad hoc..... **Written Report**
 - i. **GBC Strategic Plan Assessment Annual Report 2022-2023 – Information Only**

8. Unfinished Business:

9. New Business:

- a. **Equipment Request Approval – For Possible Action**

A motion to approve the equipment request was made by Ryan Hathaway, seconded by Konstantinos Travlos, motion passed unanimously.

10. Information Items: Brian Dankowski was recognized and congratulated on his PhD.

11. Announcements: None.

12. Good of the Order: None.

13. Adjourment.....Action

Konstantinos Travlos moved to adjourn. 9:50 a.m.

February 2023 compensation and benefits Committee Meeting Report

To my colleagues at GBC,

The compensation and benefits committee had its monthly meeting on Thursday February 9th by zoom. Since there was no senate meeting in January, we decided to not have a committee meeting in January also. The meeting was mostly a review of actions we have done in the Fall. The overload credit increase is in the hands of the leadership committee, and we are awaiting an answer. The action item for February's meeting is on course redevelopment and being compensated for that. The new business was one of the members of the committee asked about extra compensation for faculty teaching courses at prisons. While we all agreed that was an additional burden, there was information presented that the Deans are working with the faculty to do some sort of compensation for this. We will be continuing to review the faculty workload policy 5.21 in the coming months and as always welcome other faculty members input about needed changes. We have set our meeting dates for the first Thursdays of March and April, so if there were something you would like us to address please email me.

Respectfully submitted,

Thomas Bruns

Compensation and Benefits committee chair

Redevelopment of courses

Implement - Redevelopment of Existing Classes for classes that have substantial changes in course content or equipment shall be granted additional workload units with prior approval of the Dean & VPAA. Workload units may be awarded for significant upgrade of course content based on an evaluation by the Dean if the extra work duties performed are above normal course maintenance. The amount of workload units may be determined by the extent of revisions required. This is not intended to be awarded annually. It is assumed that all instructors are continually updating the content and delivery of their courses on a routine basis as part of the assessment process.

3(A)ii placement in policy- replace no provision for redevelopment of courses.

These items are action items for faculty senate

12/15/22 Email vote

The committee recommended for approval the following program changes:

- ARL Secondary
 - i. EDUC470 to replace EDU250 – to address licensing requirements
- BA Secondary ELAD
 - i. GEOG103 to replace GEOG106 to better address licensing exam

The committee recommended to inactivate CSCO130 as it has been replaced to keep with industry standards.

The committee recommended the following course changes:

- Change prerequisites for MATH120
- Change prerequisites for MATH126

These items are info only – they were sent to faculty senate for an email vote as they were time sensitive

1/19/23 – Email vote

- Change Existing Program
 - i. Associate of Science Engineering & Physical Science
 - 1. Adding a course to help students understand concepts. Will be offset by reducing elective credits
 - ii. Associate of Science Geosciences
 - 1. Adding ENGR100 as an elective
 - iii. General Education Certificate – Criminal justice
 - 1. Add a pathway for dual enrollment students
 - iv. General Education Certificate – Engineering & Physical Science
 - 1. Pathway for dual enrollment students
 - v. Mining Industry High School Dual Credit skills certificate
 - vi. Mining Industry Skills Certificate
- New Courses
 - i. ENGR100 – Introduction to engineering design
 - ii. MET101 – Introduction to metallurgical engineering
 - iii. MET102 - Introduction to metallurgical engineering II
 - iv. MINE101 – Introduction to mining engineering
 - v. MINE102 – Computer Applications in Mining Engineering
 - vi. MINE210 - Mining Methods
- Inactivate Programs
 - i. AA computer Technologies Graphic Communications pattern of study
 - 1. Low enrollment
 - ii. AAS computer Technologies Graphic Communications emphasis
 - 1. Low enrollment

Instructional Technology Committee Meeting Minutes

February 6, 2023

11:00 a.m.– 12:00 p.m.

Location: Zoom

Committee Members: Madison Arbillaga, Stacy Crouch, Jonathan Foster, Michelle Husbands, Reme Huttman, Roger Long, Jessica Lynch, Karl Stevens, Jennifer Stieger, James Stugelmayer, Eric Walsh, Josh Webster

Present: Madison Arbillaga, Jonathan Foster, Michelle Husbands, Reme Huttman, Jessica Lynch, Karl Stevens, James Stugelmayer, Eric Walsh, Josh Webster

Absent: Stacy Crouch, Roger Long, Jennifer Stieger, Karl Stevens

The Committee discussed the following matters:

Agenda Item 1: Updates on committee activities/tasks

The chair updated the committee on progress concerning the various activities discussed by the committee at the last meeting. He stated that he emailed the Dean of Distance Education to inform him about one committee member's question regarding whether the Distance Education Department could design a quiz that was in the same style as a state mandated quiz used in the committee member's field, and another committee member's willingness to offer an in-service training on instructor burn out. The chair then discussed a suggestion that had been made by another committee member regarding the addition of dual computer monitors in classrooms. The chair asked the committee if they would agree to a recommendation that voiced the committee's support for this request. The committee agreed, and the chair stated that he would draft such a recommendation in the next few weeks. Upon completion of the statement, the chair will send it out to the committee for approval.

The chair also updated the committee on progress made toward developing a best practices document or procedure on the use of copyrighted video in the classroom. The chair indicated that he believed the best option is to put together a best practices document or guide and place it on the Committee's website along with links to relevant information. The chair agreed that he would conduct more research into this issue and would forward information and links to committee members for review. The committee would then decide what should be included and/or linked in the guide document to be placed on the committee's website.

Agenda Item 2: Website content

The chair provided an update concerning the committee's website. He stated that the committee's newly approved charges have been posted on the website.

Agenda Item 3: Other Business

A committee member raised the topic of the new multifactor authenticator that has been implemented for faculty and student log in to email, WebCampus, and other tools required for online instruction. Committee members voiced numerous questions and concerns that have been brought to their attention regarding multifactor authentication. These include:

- Will the use of personal telephones as part of work duties place information on those phones under public records provisions of state law?
- How will the implementation of multifactor authentication impact international students' access to GBC courses, material, and required technology?
- How will the implementation of multifactor authentication impact faculty members' access to required GBC work tools (email, WebCampus, etc.) while travelling abroad and/or outside of coverage provided by domestic telephone packages?
- Why is GBC doing this? Has it been required by NSHE or UNR?
- How has this process been handled at UNR?
- Students are having issues accessing classes and required apps. This impacts student learning, success, and faculty evaluations. Why was this change to multifactor authentication implemented while regular-semester classes were in session?
- As faculty are now required to use personal telephones for work without an easily available alternative, will they receive stipends for associated costs or be provided with GBC issued telephones?
- More information should have been provided to faculty and students prior to the implementation of multifactor authentication. In the future it is hoped that greater communication and consultation with faculty will occur.

General Education Committee has yet to meet as no issues have been brought up and no exceptions have been requested.



GBC January Personnel Committee Report

Monday, 01.30.2023 (1:00 pm to 1:20 pm)

Members

Arysta Sweat (Chair), George Kleeb, Xunming Du, Gary Chidester, Erica Salazar, Dave Sexton, John Patrick Rice, Tim Beasley, Mike McGhee, Rita Pujari, Jason Brick, Jessica Johnson

Items Covered

Sabbatical Policy

- Personnel committee is submitting proposed sabbatical policy changes (policy and criteria) as an informational item for February faculty senate meeting.
 - **Feedback is requested from faculty senate members.**
 - i. Faculty should contact Arysta Sweat (arysta.sweat@gbcnv.edu) regarding any questions or concerns for the proposed sabbatical policy updates, preferably before February 23.
 1. [Link to proposed sabbatical policy changes](#)
 2. [Link to proposed sabbatical policy criteria changes](#)
- Personnel committee intends to send for action to the faculty senate by March.

Tenure Policy

- Potential for tenure criteria to align verbatim to NSHE requirements will be sent as an informational item to faculty senate in March.
- Personnel committee intends to send for action to the faculty senate by April.

Important Dates

February 23, 2023 - February personnel committee meeting



Mar 31, 2023-Emeritus recommendations due