

Instructional Technology Committee Meeting Minutes

February 6, 2023

11:00 a.m.– 12:00 p.m.

Location: Zoom

Committee Members: Madison Arbillaga, Stacy Crouch, Jonathan Foster, Michelle Husbands, Reme Huttman, Roger Long, Jessica Lynch, Karl Stevens, Jennifer Stieger, James Stugelmayer, Eric Walsh, Josh Webster

Present: Madison Arbillaga, Jonathan Foster, Michelle Husbands, Reme Huttman, Jessica Lynch, Karl Stevens, James Stugelmayer, Eric Walsh, Josh Webster

Absent: Stacy Crouch, Roger Long, Jennifer Stieger, Karl Stevens

The Committee discussed the following matters:

Agenda Item 1: Updates on committee activities/tasks

The chair updated the committee on progress concerning the various activities discussed by the committee at the last meeting. He stated that he emailed the Dean of Distance Education to inform him about one committee member's question regarding whether the Distance Education Department could design a quiz that was in the same style as a state mandated quiz used in the committee member's field, and another committee member's willingness to offer an in-service training on instructor burn out. The chair then discussed a suggestion that had been made by another committee member regarding the addition of dual computer monitors in classrooms. The chair asked the committee if they would agree to a recommendation that voiced the committee's support for this request. The committee agreed, and the chair stated that he would draft such a recommendation in the next few weeks. Upon completion of the statement, the chair will send it out to the committee for approval.

The chair also updated the committee on progress made toward developing a best practices document or procedure on the use of copyrighted video in the classroom. The chair indicated that he believed the best option is to put together a best practices document or guide and place it on the Committee's website along with links to relevant information. The chair agreed that he would conduct more research into this issue and would forward information and links to committee members for review. The committee would then decide what should be included and/or linked in the guide document to be placed on the committee's website.

Agenda Item 2: Website content

The chair provided an update concerning the committee's website. He stated that the committee's newly approved charges have been posted on the website.

Agenda Item 3: Other Business

A committee member raised the topic of the new multifactor authenticator that has been implemented for faculty and student log in to email, WebCampus, and other tools required for online instruction. Committee members voiced numerous questions and concerns that have been brought to their attention regarding multifactor authentication. These include:

- Will the use of personal telephones as part of work duties place information on those phones under public records provisions of state law?
- How will the implementation of multifactor authentication impact international students' access to GBC courses, material, and required technology?
- How will the implementation of multifactor authentication impact faculty members' access to required GBC work tools (email, WebCampus, etc.) while travelling abroad and/or outside of coverage provided by domestic telephone packages?
- Why is GBC doing this? Has it been required by NSHE or UNR?
- How has this process been handled at UNR?
- Students are having issues accessing classes and required apps. This impacts student learning, success, and faculty evaluations. Why was this change to multifactor authentication implemented while regular-semester classes were in session?
- As faculty are now required to use personal telephones for work without an easily available alternative, will they receive stipends for associated costs or be provided with GBC issued telephones?
- More information should have been provided to faculty and students prior to the implementation of multifactor authentication. In the future it is hoped that greater communication and consultation with faculty will occur.