

# ***Academic Standards and Assessment Committee Meeting Minutes***

Dates and Time: Feb. 13 -17 and Feb. 24 - 27, 2023, Asynchronous

Meeting Type: Email

Meeting Facilitator: Susanne Bentley, committee chair

Attendees -- Committee members - Stephanie Davis, Ethan Hawkley, Daniel Murphree, , Dean Straight, Glen Tenney, Eric Andersen, Staci Warnert, Yvonne Naungayan, Susanne Bentley.

- I. Call to order: Chair Bentley sent committee members an email to initiate discussion and call for votes.
- II. Discussion Items
  - a. Item 1
    - i. Nursing Department's request for approval of a math course substitution for a student
    - ii. Computer Technology Department's request for approval of non-traditional credit for a student.
  - b. Item 2
    - i. Updates from committee members on General Education Assessment data collection and reports
- III. Action Items
  - a. Item 1
    - i. The committee voted to approve the student's request for a math class substitution.
    - ii. The committee voted to approve the student's request for non-traditional credit for three computer technology classes
- IV. Information Items

a. Item 1

- i. Committee members continue to work on collecting data to create a report on assessing general education outcomes for the following:

Year 1: Communications and Expressions.

The Assessment of Written Communications, Oral Communications, Evidence-Based Communications, and Fine Arts.

Year 2: Logical and Scientific Reasoning

The Assessment of Mathematical Reasoning, Scientific Reasoning, and Scientific Data Interpretation.

Year 3: Human Societies and Experience

The Assessment of Structure of Societies, American Constitutions and Institutions, Humanities.

b. Item 2

- i. Committee member Yvonne Naungayan sent the committee a reminder to use the reporting template she created, which can be found on the committee's WebCampus page.

c. Item 3

- i. Dean Straight is working on a narrative of the Gen Ed Assessment Year 1 findings and will upload the narrative to the committee's WebCampus page

d. Item 4

- i. Committee members Bentley, Davis, and Tenney have contacted chairs of departments that have classes that fall under the Human Societies and Experience gen ed outcomes. Reports from department chairs are pending.

V. February 17 and February 27: Asynchronous meetings concluded.

Respectfully submitted by Susanne Bentley