Artificial Intelligence Ad Hoc Committee Update
For GBC Faculty Senate
11/17/23

The AI committee has met twice since our last Faculty Senate Meeting. Once on 10/25/23 and once on 11/15/23. The minutes for both meetings are attached to the bottom of this report.

The following actions have been taken.
1) We approved to recommend to the Faculty Senate the changes to the catalog plagiarism and cheating policy submitted to us by the Academic Standards Committee. Those changes are included as information items in this report. They will be action items at our next faculty senate meeting.
2) We approved a motion to draft an AI policy and Best Practices page on 11/15/23
3) On 11/15/23 we also voted that Madison Arbillaga replace Ethan Hawkley as chair of the committee. She's more knowledgeable on the subject, and he's too busy with General Education to devote the necessary time to chairing this committee.

The committee is working on the following for faculty.
1) Draft options for syllabus statements
2) Creating an AI policy for inclusion in the GBC catalog
3) Creating a Best Practices webpage for faculty on AI and its usage

Below are the minutes from the two meetings.

Ad Hoc GBC AI Committee Minutes
10/25/23, 1pm
DCIT 203 in Elko and over Zoom
Attendees: Chair, Ethan Hawkley; Members in attendance, Madison Arbillaga, Susanne Bentley, Daniel Bergey, Stephanie Davis, Laura Debenham, Di Li, Daniel Murphree, John Mittelman, Dean Straight, Rita Pujari, Staci Warnert, Yvonne Naungayan, Donald Jones Excused: Mary Doucette, Robert Hunton

1. Review answers to the email questions.
   - lots of robust (and fun) conversation with many great ideas including
     - creating a list of best practices and warnings for faculty
     - creating (or not) a specific AI policy
     - amending our current plagiarism policy to include AI
     - how AI might help our students
     - how AI might hinder their academic development

2. Assignments:
   - Yvonne and Ethan
     - Research and benchmark with other AI institutions
   - Madison Arbillaga, Daniel Bergey, and John Mittelman

- Draft options for syllabus policies
- Daniel Murphree and Dean Straight and Academic Standards Committee
    - Draft revision of institutional plagiarism policy to include AI

3. Next Meeting Time: Wednesday, November 15th 1pm

Ad Hoc GBC AI Committee Minutes
11/15/23, 1pm
McMullen 102 in Elko and over Zoom
Attendees: Chair, Ethan Hawkley; Members in attendance, Madison Arbillaga, Susanne Bentley, Di Li, Daniel Murphree, Dean Straight, Rita Pujari, Staci Warnert, Yvonne Naungayan, Donald Jones
Excused: Mary Doucette, Robert Hunton, Stephanie Davis, Laura Debenham, John Mittelman

1. Assignments:
    - Madison Arbillaga, Daniel Bergey, and John Mittelman
        - Draft options for syllabi
        - Daniel Bergey has resigned from the committee
    - Daniel Murphree and Dean Straight and Academic Standards Committee
        - We discussed the draft revision of institutional plagiarism policy to include AI
            - After robust discussion we voted to approve the policy submitted by Academic Standards with a few minor language adjustments.
    - Yvonne and Ethan
        - Research and benchmark with other AI institutions
            - UNR:https://www.unr.edu/digital-learning/instructional-strategies/ai-in-teaching-and-learning
            - UNLV:https://www.unlv.edu/policies/students#:~:text=Transparency%20and%20accountability%20are%20expected,%2C%20research%2C%20or%20academic%20writing.

2. Do we need a policy? Yvonne & Susanne
- Yvonne and Ethan discussed the benefits of having a policy and best practices page for faculty and the committee voted to make one of each.
- Yvonna & Susanne agreed to draft a policy based on UNLV and UNRs

3. New AI issues Dean & Yvonne
- Grading issues and plagiarism was discussed, specifically how to deal with the TurnitIn scores
- Dean agreed to draft a best practices page and people with ideas were encourage do send ideas to him.

4. Nominations of a new chair
- The committee recommended and unanimously voted that Madison Arbillaga take over as chair.

5. Next Meeting: December 13th 1pm?